

St. John's Episcopal School Safe Email-Internet Use Contract

1. **I will not give out personal information:** I will not give anyone or any website on the Internet – without **first getting my teacher's or parent's permission** - my name, address, telephone number, password, my parents' names, **or** the name of any club or team **in which I am involved**. I will keep this rule when I am on-line, including **in** chat rooms, while **sending** instant messages, **while using** email, websites, and social networking sites, and when entering contests and registering for on-line clubs.
2. I will never fill out – **without first getting my teacher's or parent's permission** - questionnaires or any forms online.
3. I will never tell anyone online – **without first getting my teacher's or parent's permission** - where I will be or what I will be doing. I will not enter a chat room unless directed to do so by my teacher.
4. I will not meet in person **anyone** that I've met online - unless my parent agrees to go with me to meet with them in a public place.
5. I will only use instant messaging **with people that my parents or teacher have approved**, and who are on my buddy list.
6. I will treat others online as I would have them treat me. I will **never** send out mean or threatening messages nor will I respond to any such messages that are sent to me.
7. I will not open or accept e-mails, enclosures, links, URL's or other information from people I do not know.
8. I will report, to my teacher or parents, any email, chat room conversations, instant messages or websites that make me feel uncomfortable. These include X-rated e-mail, images or files. It is not my fault if I see something bad accidentally. If I do see something inappropriate, I will log off or turn off my computer. I will then tell my teacher or parents what has happened as soon as possible.
9. I understand that private family matters should not be discussed online. Instead, I should talk about them with a trusted adult.
10. I understand that Internet use is a privilege, not a right. I will follow my school's Internet safety contract.

Child's Signature

Parent's Signature

Date

Date